

*Department of Immunology
16th Annual Retreat
Thursday, October 4, 2018
Friday, October 5, 2018*

ABSTRACT/POSTER GUIDELINES AND SUBMISSION FORM

**Email completed form and Abstract to Roberta Erickson (ericksn@pitt.edu)
by Sept. 1, 2018.**

NAME OF PRESENTING AUTHOR : _____

EMAIL: _____ LAB AFFILIATION: _____

Graduate Student (YR1-3)	_____	Postdoc/Res. Associate	_____
Graduate Student (YR4+)	_____	Faculty	_____
Lab Staff	_____		

A complete abstract is required. Please provide the following information on a separate page:

- TITLE
- AUTHORS
- INTRODUCTION
- MATERIALS AND METHODS
- RESULTS
- CONCLUSIONS
- FUNDING (OPTIONAL)

ABSTRACT GUIDELINES:

Timeline – Abstracts are due by Sept. 1, 2018.

Eligibility – Graduate students, postdocs, clinical fellows (or equivalent), and technicians.

Format – Abstracts should not exceed 300 words in length. This does not include the title, authors, or funding source (optional). There should be no figures within the abstract.

Scoring – The Retreat Organizing Committee will select one abstract for oral presentation (15 minutes) at the 2018 Retreat.

POSTER GUIDELINES:

****NOTE: This year poster presentations are limited to 3 minute ‘elevator’ pitches which should answer: What is the question? What did you do to answer it? What does your result mean or tell us about the question?***

Posters will be judged based on the quality of the Subject Matter, Presentation and Poster Display. First place posters in the Graduate Student (YR4+) and Postdoc/Research Associate categories will be invited to present at the 2019 Retreat.

Poster sessions will be held on Thursday and Friday mornings, Oct. 4 and Oct. 5. Posters will be assigned numbers, with the odd numbers presenting on Thursday morning and the even numbers presenting in the Friday morning session. Presenters are asked to please leave their posters up throughout both sessions. They may be taken down at the conclusion of the retreat. Dimensions of posters should not exceed 4' x 4'. Poster boards with pins and numbers will be provided.